

Class Recording Request System

Students can request a class recording by going to the following link:

<https://apps.law.uci.edu/class-recording-request>

They will need to login with their UCINetID and password.

Welcome to the Class Recording Request System

You must sign an acknowledgement that you are aware of the Law School's Recording Policy <https://apps.law.uci.edu/recording-policy> before you can request a class recording. Links to recorded classes will be released only to students who have a signed acknowledgment on file.

[Continue](#)

Requesting a recording

A student can request a recording for a course by clicking on **Request a Recording** and filling out the various prompts. By clicking on **View/hide class schedule**, the student could see their own course schedule to know which room and what time to request the recording.

If the instructor for the course that you are trying to record does not allow recordings of the class and you have an ADA accommodation provided by the Disability Services Center, or would like to request an exception, please [email Assistant Dean for Student Services, Dean Schroeder](#), for your recording request. If the instructor does not allow recordings and you wish to inform your professor of the reason for your absence, please email the instructor directly. If you prefer to keep the reason confidential but seek an excused absence, please [email Dean Schroeder](#).

NOTE: To guarantee that an approved recording request actually records your class, please submit your request at least one business day in advance of the requested recording time. If the request and approval comes in after that time frame, we cannot guarantee that the recording will take place.

All of the fields below are required to submit your recording request. If you need to be reminded of your current class times and locations, click to view your current class schedule.

[View/hide class schedule](#)

Select from your enrolled courses:

--Select--

Class Type:

--Select--

Room:

--Select--

Recording Date:

Recording Start Time:

1

:

00

AM

Recording End Time:

1

:

00

AM

Reason for Request:

May the instructor see your reason for the recording request?

- Yes, the instructor may see my reason.
 No, the instructor may not see my reason.

I comply with the UCI School of Law recording policy.

[Submit Recording Request](#)

[Clear Fields](#)

[Cancel](#)

Retrieving Class Recordings

This same system will also allow students to retrieve links to all requested recordings.

If a recording is granted, a **View Recording** link will appear once the recording has been processed and the link to the recording has been entered into the system for that class.

[+ Request a Recording](#)

[+ Request Past Recordings](#)

Your Recording Requests

Term: Fall 2018

**NOTE: Once a request has been granted and the class recorded, a link to the recording will be distributed by email after class (typically within one business day), and can be accessed with your LawID and password.*

REQUEST SUBMITTED	CLASS INFO FOR RECORDING	REASON	STATUS
8/17/2018 2:30 PM	Advanced Immigrant Rights Clinic WCC 8/11/2018, 1:00 PM - 2:00 PM MPAA 408 Class Type:	This is a recording request for a class that has passed.	Pending
8/10/2018 4:34 PM	Advanced Immigrant Rights Clinic WCC 8/10/2018, 1:00 PM - 3:00 PM MPAA 408 Class Type:	This is a recording request for a class that has passed.	Granted 8/10/2018 4:34 PM View Recording

Requesting a past recording

If a recording exists for a course that a student is enrolled in, they can click on **Request Past Recordings**. This allows the student to request the link for a past recording.

Previous Recording Links

COURSE DETAILS	RECORDING DATE & TIME	
Advanced Immigrant Rights Clinic WCC <i>Instructor: LAI, A.</i> <i>Room: MPAA 408</i>	8/12/2018 1:00 PM - 2:00 PM	Request Recording