Travel Stipend for UCI Law Admitted Students Weekend 2022

Choosing which law school you are going to attend is one of the most important decisions you will make in your life. When narrowing down your decision, you should plan to visit the schools that admitted you and immerse yourself in the community to see if it’s the right fit. To facilitate your visit, we have dedicated resources to help defray some of the travel costs you will incur by participating in UCI Law’s Admitted Students Weekend (ASW) that is taking place in at the Law School on April 1 and 2, 2022.

Eligibility Requirements
In order to receive a travel stipend, you must:
1) be admitted for the Fall 2022 JD program at UCI Law,
2) be coming from a distance greater than 75 miles round trip according to default Google Maps route, and
3) attend at least 24 hours of Admitted Students Weekend (e.g., if you arrive at Noon on Friday, you must stay through Noon on Saturday).

Guidelines for Stipend Eligibility
When calculating the distance for eligibility, we will use the Current Address provided on your application for admission to the address of the law school.

- If you are coming between 75 and 150 miles, you will receive up to $100 to cover approved travel costs.
- If you are coming from a distance greater than 150 miles, you will receive up to $300 to cover travel costs.

Although this is a stipend, we must go through the University reimbursement process. Therefore, we can only provide stipend funds for actual travel costs that are verified with receipts.

Steps to Receiving Your Travel Stipend
1) Register for ASW. Be sure to “reserve” a travel stipend.
2) Complete the travel stipend pre-authorization form
   a. You will receive a response within five (5) business days of submission of the form.
3) Make your travel plans. Save your receipts.
4) Attend no less than 24 continuous hours of ASW.
   a. Understanding that ASW is a multi-day event, and some students might not be able to attend all of it; in order to receive a stipend, you must attend no less than 24 continuous hours.
5) Submit your receipts by 5PM PT on April 8, 2022 to aswtravel@law.uci.edu.
   a. All receipts must be in your name. Electronic/PDF versions are fine.
   b. Final approval will come after submission of your receipts and verification of your participation.
   c. You will be required to respond to an e-mail to certify the expenses for the University, it will come from the aswtravel@law.uci.edu e-mail address.
   d. University may take 5 to 6 weeks to send your check. It will be sent to the address provided on your law school application.

Rules to be mindful of when booking travel:
1) Failure to provide the required documentation and receipts will delay and possibly prevent receipt of stipend funds.

2) We can only provide funding for **YOUR** travel.
   a. While parts of the schedule are geared especially for co-decision makers who may travel with you, the travel stipend does not apply to them.

3) For Air Travel:
   a. Your receipt/confirmation must include your name, total cost, airline ticket number, travel dates that coincide with ASW, and total amount paid.
   b. **Please book directly through airlines.**

4) For Lodging:
   a. There are several hotels in the greater Irvine area that offer reasonable rates, some examples are below.
   b. Eligible expenses include the cost of the room and associated taxes.
   c. Traditional hotels and AirBnB are eligible for the stipend.
   d. Only stays that occur locally in between Thursday, March 31 (check-in) to Sunday, April 3 (check-out) will be considered for the stipend, any other nights are the sole responsibility of the traveler.
   e. Any original hotel-generated folio/receipt showing the admitted student as the guest responsible for the charges and with a balance of zero is required (please ask for a digital/emailed receipt; photocopies are not acceptable).
   f. No incidental charges (e.g. meals, internet charges, parking, etc) are eligible for the stipend.
   g. The University of California does not reimburse for hotel charges made through third-party vendors such as Travelocity, Hotels.com, Expedia, etc.

5) Cars:
   a. Lyft/Uber to/from the airport/hotel/campus related to ASW are eligible for the stipend.
   b. Based on the criteria above and the use of your own personal car, the stipend can cover mileage at the current federal rate of 58.5 cents per mile driven.
   c. Regardless of distance, if you are driving to attend ASW, UCI Law will cover the cost of your parking on campus by reserving a permit for you based on your ASW registration.

6) Use of frequent flier miles, travel reward programs, etc:
   a. The stipend does not apply for the “value” (perceived or actual) of any travel loyalty program points, benefits, or frequent flier mileage used in conjunction with your travel to ASW.