

**2009 J.D. PROGRAM APPLICATION**  
**UNIVERSITY OF CALIFORNIA, IRVINE**  
**SCHOOL OF LAW**

**LETTER OF RECOMMENDATION AND WAIVER FORM**

**Use this form ONLY for letters of recommendation sent directly to the School of Law. If your letters of recommendation will be sent to LSAC, you need not sign and return this form.**

APPLICANT'S NAME: \_\_\_\_\_

U.S. SOCIAL SECURITY NUMBER: \_\_\_\_ | \_\_\_\_ | \_\_\_\_

INTERNATIONAL STUDENT – LSAC NUMBER: \_\_\_\_\_

**APPLICANT:** PLEASE NOTE THAT LETTERS OF RECOMMENDATION SHOULD BE WRITTEN ON **THE RECOMMENDER'S LETTERHEAD**. A COPY OF THIS COMPLETED FORM SHOULD BE ATTACHED TO EACH LETTER.

Under federal law, students have the right to inspect and review the letter(s) of recommendation contained in their educational records. However, the applicant may waive this right of access. The letter(s) will then remain confidential between the School of Law and the recommender(s). Applicants are not required to waive their right of access as condition for admission to the School of Law or for the receipt of financial aid or other benefits. All letters of recommendation, whether written confidentially or not, will be given careful consideration in the admission decision. Applicants alone must decide whether to waive their right of access.

Letters of recommendation are most useful when they contain candid and objective assessments of an applicant. The School of Law believes that a recommender should know in advance whether the recommender's letter will be held in confidence. The School of Law asks that you fill out, sign, and date the declaration below and provide a completed form to any of your recommenders who will be submitting a letter directly to the School of Law. (If your letters of recommendation will be sent to LSAC, you need not complete this form.)

Your recommenders should complete the acknowledgement form below and submit the signed form along with their letter of recommendation directly to the School of Law.

**Applicant's Waiver Declaration:**

I have read the statements above and I understand that I am not required to waive the right of access under the Family Educational Rights and Privacy Act of 1974 ("FERPA") as a condition for admission to the School of Law or for the receipt of financial aid or other services and benefits. *Please check the appropriate response.*

\_\_\_\_ I hereby waive my right of access to this letter of recommendation as provided by FERPA

\_\_\_\_ I do not waive my right of access to this letter of recommendation as provided by FERPA

Signature of Applicant \_\_\_\_\_ Date: \_\_\_\_\_

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**Instructions to Recommender:**

Your letter of recommendation will be most helpful to the Admissions Committee and its review process if you discuss the nature and extent of your acquaintance with the applicant and your candid assessment of the following: the applicant's intellectual and scholarly abilities, capacity for original thought, ability to analyze and critically assess information, quality and capacity of his or her verbal and writing skills, growth potential, ability to work well with others, his or her achievements (academic, personal, social), personality, and community service, if applicable. If there is other information or insights that you wish to share about the applicant, please do.

Please return your letter of recommendation and this Waiver Form directly to:

Admissions Committee  
University of California, Irvine  
School of Law  
401 East Peltason  
Suite 4500  
Irvine, CA 92697-8000

If you wish to have the applicant return your letter and this waiver form, then please place both in a sealed envelope with your signature on the back flap.

**Recommender's Acknowledgement:**

I acknowledge having read the above statements and the applicant's declaration regarding the right of access prior to providing this attached letter of recommendation.

Signature of recommender: \_\_\_\_\_

Name of recommender: \_\_\_\_\_

Title: \_\_\_\_\_

Institution: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Date: \_\_\_\_\_